

PURPOSE OF THE PROGRAM

The Associate of Science Degree in Department of the Air Force Leadership and Management Studies also known as the Civilian Associate Degree Program (CADP) is designed to meet mandatory bylaw requirements and provide DAF civilians mission-focused education fulfilling the by-law supervisory training requirements.

Webinar (class) sessions will be offered before, during and after the duty day, but all other coursework can be done during off-duty hours. Many class projects involve work-related activities, allowing students to provide a positive impact to their work center as well as their own professional development. This program is offered to eligible civilians at little or no cost to the student.

"...equips airmen with the mental tools that are needed to thrive in the work environment. It taught me how to manage things and lead people at all levels." -CADP Graduate



Open Enrollment Apply Today!

CADP:

www.airuniversity.af.edu/CLDS/

**For more information ,
please call us at
(478)535-9765**

Email us at

[CLDS.CADP.AdmissionsOrgbox@
us.af.mil](mailto:CLDS.CADP.AdmissionsOrgbox@us.af.mil)



**Civilian Leadership Development
School
Bldg 1429
Maxwell AFB, AL 36112**

Information Current as of April 2026

CIVILIAN LEADERSHIP DEVELOPMENT SCHOOL



ASSOCIATE OF SCIENCE IN
DEPARTMENT OF THE AIR FORCE

Leadership and Management Studies



PROGRAM MAJOR CURRICULUM

Year 1

- Professionalism in the DAF
- Foundations of Leadership
- DAF Civilian History
- Introduction to Management
- Principles of Leadership 1

Year 2

- Thinking, Logic and Decision Making
- Conflict Resolution
- Organizational Culture
- Process Improvement
- Principles of Leadership 2



Program Overview

This 60-credit hour Associate of Science in DAF Leadership and Management Studies Degree program is designed to be completed online in two years. Students take 10 core classes through Air University (see Program Major Curriculum) with an additional 30 credit hours of general education/elective requirements. Students earn credit hours through funded credit by exam or may transfer credits from equivalent coursework. DAF funds one credit by exam attempt for each of the general education/elective course requirements.

Who May Apply

- A permanent full-time appropriated and non appropriated fund Air Force civilian in all grade levels
- High school diploma, GED or equivalent (Applicant must submit an official copy of the high school transcript and college transcript(s), if applicable)
- May have some college credit, but may NOT have been awarded a postsecondary degree from a regionally accredited 2 of 4 -year college or university
- Supervisor coordination with agreement to provide up to 3 hours per week of duty time for class attendance

HOW TO APPLY

DAF Applicants can apply to the program at any time!

***Must use CAC Card to access the application**

1. Complete the online admission application in AUSIS.
<https://aueems.cce.af.mil/sap/bc/ui2/flp#shell-home>
2. Complete the supervisor/student learning agreement and upload it in AUSIS.
3. Request an official copy of high school and college transcripts (if applicable). **NOTE:** Schools must send official transcripts directly to the AU Registrar at AU.admission@us.af.mil and NOT to the student.
4. Submit the application with all required documents and wait for AU registrar communication. AU Registrar must receive all required documents (application, all official transcripts, and student/supervisor agreement) before program acceptance. **NOTE: Applicants are unable to add missing information or documents to the original application once submitted.** **AU will not process applications missing information or required documents.**
5. The AU Registrar **must receive all official transcripts before the applicant is officially admitted to the program.** Submit transcripts in accordance with AU Registrar policy found at:
<https://www.airuniversity.af.edu/Registrar/Transcript-Requests/#send>